The Linnean

NEWSLETTER AND PROCEEDINGS

Guidelines for Contributors

The LINNEAN SOCIETY of London

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GENERAL INFORMATION

The Linnean is published by the Linnean Society of London and covers a broad range of topics, including taxonomy, the history of science, current research and conservation work by our members, affiliates and grant awardees, our collections, art, and inclusivity in science. Contributions with a clear link to the Society and its vision, mission and values are particularly welcome.

The Linnean is intended for the broad readership of our members, and highly academic papers are generally better suited to the Society's peer-reviewed journals. (Occasionally we welcome opportunities to explore significant research from our journals in a more accessible format, working with the authors themselves through articles, summaries and interviews, but this is usually sought out by the Society itself.) For information on submitting longer, more specialist academic papers, please visit the Society's journals page., visit **https://www.linnean.org/our-publications/our-journals**

Submissions must be original and must not have been published elsewhere, in English or in translation. All contributions are evaluated by the Editor and members of an advisory group.

Articles should be as concise as possible and should not exceed 1,200 words, including Notes, Acknowledgements and a limited list of References. Notes and references should be as concise as possible. The Editor reserves the right to reduce text where necessary to adhere to this word count. Images should be limited to 3–5 high-resolution images; authors are responsible for image use clearance and submission of appropriate copyright and credit information.

INSTRUCTIONS FOR AUTHORS

Submission of manuscripts: Contributions should be submitted online to leonie@linnean.org as attached files. Name the files with your surname, plus, when relevant, the figure or table number (for example, Douglas text, Douglas table1, Douglas figure 01).

Text: Should be submitted in MS Word (.doc). This file **must not** contain embedded tables or illustrations, or captions.

Tables: Each table should be in a separate text file (.doc) with its caption.

Illustrations (figures, diagrams, photographs): each image (c. 72dpi) should be initially sent as a separate pdf file. Please note: images sent as PDFs *will not* be used for publication. High-resolution images will only be requested after an article is formally accepted for publication and should be JPEGs, TIFFs or PNGs with a minimum 300dpi (no lower than 1–2 Mb per image). The captions should be sent as a numbered list in a separate Word file (.doc).

Citations and references: Please follow the APA style for in text citations and references:

In text citations: Follows relevant information or quote in brackets i.e. 'Historian of science Nicolaas Rupke has shown how radically different the modern image of Owen is from the historical figure (Rupke 2009).'

References:

BOOK: Rupke, N. (2009). *Richard Owen: Biology without Darwin*. Chicago: Chicago University Press.

JOURNAL ARTICLE: Loss, S. R., Will, W., Loss, S. S. and Marra, P. P. (2014). Bird-building Collisions in the United States: Estimates of annual mortality and species vulnerability. *The Condor* 116(1): 8–23.

WEBSITE: Brown, L. (2024, March 10). Study skills for success. Website Name. https://www.example.com [Accessed dd/mm/year]

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PRESENTATION OF ARTICLES

The title is given first, and is immediately followed by the text (preferably without subheadings); British English is preferred. Acknowledgements, Notes and References follow the text in that order, with their headings in capital letters. The author's name, in capital letters, and address come at the end. Articles in *The Linnean* do not have an Abstract or Key Words. Once accepted, each article will be given an opening/lead paragraph introducing author and subject by the Editor.

Dates: should be cited as 17 March 1999 or March 1999, unless they are within quotations when the exact format of the original should be followed.

Years and year ranges: years and year ranges in the text should be presented consistently. Years should have no apostrophes—1930's should be 1930s. Year ranges should show full years and read e.g., 1935–1965.

Italics: names of genera and species are in italics; names of higher taxa are in roman. Titles of books and serial publications, both in text and references, should be in italics. Ships' names are also put in italics. Do not use italics for emphasis.

Numbers: are printed in Arabic numerals, except in the following circumstances:

- The numbers one to nine should be written as words (unless in dates or pagination).
- Numbers 10 and above should be in Arabic numerals, except when the number is at the beginning of a sentence and should be written in words (for example, 'Twenty-two new species have been described…').
- Roman numerals are used only when within quotations and for royal titles (Henry VIII).

Abbreviations: should be consistent throughout, for example, circa = c. Contractions like Dr, Mr, Mrs, St, Jr, and Sr should not carry a full stop.

Quotations: follow the original copy exactly in punctuation, spelling and, as far as possible, typography. Enclose short quotations in single quotation marks. Quoted passages over 50 words should begin on a new line, typed as a block.

FINAL COPY, PROOFS AND CORRECTIONS

After an article has been formally accepted for publication, it is the author's responsibility to produce fully corrected final text in exact accordance with the style of *The Linnean*. This final electronic copy must be submitted as a double-spaced, fully corrected typescript without embedded tables or images. Authors must retain a copy of their article for reference and for use when proof-reading.

The Editor will provide a proof in PDF format which will be sent by e-mail to the author, or the corresponding author when two or more authors are involved. Authors must print a hard-copy from this PDF file, mark any matters requiring correction and return the marked proof to the Production Editor, who will make all necessary alterations to the master electronic file. Once the article is approved and the issue published, authors will receive two printed copies of *The Linnean* and a PDF from which to print future copies of their article.

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